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8 January 2021

## **Governance Committee**

A virtual meeting of the Committee will be held at **2.15 pm** on **Monday, 18 January 2021**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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## **Agenda**

### **1. Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

### **2. Minutes of the last meeting of the Committee (Pages 5 - 14)**

The Committee is asked to agree the minutes of the meeting held on 23 November 2020 (cream paper).

### **3. Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

### **4. Plans for Member Meetings (Pages 15 - 24)**

Report by the Director of Law and Assurance.

The Committee agreed at the start of the public health emergency to regularly review plans for all Council/committee meetings. Members are asked to consider

whether to resume County Local Committee meetings due to be held in February/March 2021.

5. **Motion on Pension Investments** (Pages 25 - 28)

Report by the Director of Law and Assurance.

Cllr Michael Jones submitted a motion to the Council on 6 November 2020, calling on the Pensions Committee to divest its investments of fossil fuel companies. The motion was referred to the Pensions Committee for consideration but, following a review, the motion is now before the Governance Committee which has responsibility for the Council's employer responsibilities. The Committee is asked to agree a response to the motion to be submitted to the next meeting of the Council.

6. **Report of the Member Development Group** (Pages 29 - 36)

Report by the Chairman of the Member Development Group.

The Committee is asked to consider the review of the members' local role and plans for member induction after the Council elections in May 2021, including the consideration of mandatory training for members. The report includes the outcomes of the Council's assessment of Charter Status for South East Employers Member Development Charter and Charter Plus and provides an update on member development activities and feedback since the last report of the Group.

7. **DBS checks for County Councillors** (Pages 37 - 42)

Report by the Director of Law and Assurance.

The Disclosure and Barring Service (DBS) provides a procedure through which organisations can carry out criminal record checks on individuals who hold positions or responsibilities which may bring them into contact with vulnerable persons. The Committee is asked to review the current arrangements for members, in advance of the 2021 County Council elections.

8. **Pay Policy Statement 2021/22** (Pages 43 - 56)

Report by the Director of Human Resources and Organisational Development.

The Committee is invited to consider proposed revisions to the Pay Policy Statement, as set out in the report, for recommendation to the County Council.

9. **Appointment of Co-opted Independent Member of Regulation, Audit and Accounts Committee** (Pages 57 - 64)

Report by the Director of Law and Assurance.

The Committee is asked to approve a proposal for the inclusion in the constitution of the Regulation, Audit and Accounts Committee of an independent member and the arrangements for making an appointment to this position.

10. **Minor change to Joint Scrutiny Arrangements** (Pages 65 - 66)

Report by the Director of Law and Assurance.

Arun District Council is moving to the committee system in May 2021. The Committee is asked to consider a proposed change to the Council's Constitution to take account of the impact of this on joint scrutiny arrangements.

11. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 pm on Monday, 1 March 2021.

**To all members of the Governance Committee**